

## Staff Building Assignments, Clark, Sperber, Baldwin, School Year 2020-2021

Ver. 4/20

Receiving Building	Room #	Square Feet	Room Use	# of Staff	Explanation	Coming From	Color Codes
2 Clark Road	101	795	BEEP / RISE	4	Remaining in place	No Move	No Move
	102	250	BEEP Kitchen		Remaining in place	No Move	
	103	795	BEEP	2	Remaining in place	No Move	
	104	795	BEEP Extended Day	2	Remaining in place	No Move	
	105	550	Specialists	2	Remaining in place	No Move	
	106	795	BEEP	2	Remaining in place	No Move	
	107	850	BEEP Administrative Suite / Nurse	7	Remaining in place	No Move	
	108	550	Faculty Room		Remaining in place	No Move	
	109	210	Specialist Office	2	Remaining in place	No Move	
201	795	BEEP	4	New from Heath	Heath	Heath to Clark	
202	791	BEEP	2	New enrollments.	New	New BEEP	
203	799	BEEP	2	New enrollments.	New		
204	799	Operations	4	Remaining in place	No Move		
205	791	Classroom		Assigned as needed	New	Open Room	
206	795	Large Conference Room		Seating for 18, 5 Tables, currently (spare tables and chairs in café across the hall and room 207 next door)	No Move		
207	257	Small Conference / Services Room		Seating up to 6	No Move		
208	203	Student Services and Auditory Technician	1	Need to keep current staff in this space	No Move		
301	795	ELA Coordinator and Admin Assistant, Learning Specialist, Social Studies Coordinator	4	Can swap with a group moving to Baldwin basement if desirable	Sperber	Sperber to Clark	
302	791	Student Services Admin Assistant (2)	2	Large File Room	No Move		
303	799	Guidance Director and Admin Assistant, Director of Autism & Inclusion	3	Combining personnel from three rooms to two.	Clark 303/304	Clark to Clark	
304	799	Director Special Education (2), Out of District Coordinator	3	Combining personnel from three rooms to two.	Clark 304/305		
305	791	Steps To Success	6	Moves upstairs to make space for BEEP	Clark 203		
306	795	Food Services	4	Moves upstairs to make space for BEEP	Clark 205		
307	1250	District Science Coordinator, Language Coordinator, Admin Asst.	3	Not enough room in Baldwin for all Coordinators so we need to split them up.	Sperber		
308	155	Additional Office		Open	No Move	Open Room	
Total Square Feet		16,995	Percentage Occupied	94.4%			

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Sperber Education Center (SEC)	SCR1	590	Pierce Classroom		Need to fit classes with what space can do, discuss with Lesley and VP	Pierce or Loft	Pierce to Sperber
	SCR2	590	Pierce Classroom		Need to fit classes with what space can do, discuss with Lesley and VP	Pierce or Loft	
	S101	130	Storage	0	Bare cement walls, no carpeting.	Pierce or Loft	
	S102	80	Office	1	Discuss further with Lesley for use.	Pierce or Loft	
	S103	110	Office	1	Discuss further with Lesley for use.	Pierce or Loft	
	S104	140	Storage	0	Bare cement walls, no carpeting.	Pierce or Loft	
	S105	100	Office	1	Discuss further with Lesley for use.	Pierce or Loft	
	S106	110	Office	1	Discuss further with Lesley for use.	Pierce or Loft	
	S107	110	Office	1	Discuss further with Lesley for use.	Pierce or Loft	
	S108	120	Office	1	Discuss further with Lesley for use.	Pierce or Loft	
S201	100	Office	1		Pierce or Loft		
S202	100	Office	1		Pierce or Loft		
S203	110	Office	1		Pierce or Loft		
S204	110	Vice Principal	1		Pierce or Loft		
S205	100	Vice Principal	1		Pierce or Loft		
S206	100	Vice Principal	1		Pierce or Loft		
SW1	108	Work Area	1	Open air work station	Pierce or Loft		
SW2	108	Copy / Storage	0	Open air work station	Pierce or Loft		
SW3	108	Copier area	0	Open air work station	Pierce or Loft		
SW4	108	Storage	0	Open air work station	Pierce or Loft		
SC1	200	Learning Center	1	Small Learning Center / Conference Room	Pierce or Loft		
SC2	324	Learning Center	1	Learning Center	Pierce or Loft		

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Receiving Building	Room #	Square Feet	Room Use	# of Staff	Explanation	Coming From	Color Codes
Baldwin	1	390	BACE	3	Recognize location not easily MBTA accessible, need to add drops for phone & IT, copier	Clark 201	Clark To Baldwin
	2	666	BACE	5	Recognize location not easily MBTA accessible, need to add drops for phone & IT, copier	Clark 202	
	3	436	Education Technology Director, Library Director, Admin Assistant, Learning Specialist	4	Need to add drops	Sperber	Sperber to Baldwin
	10	649	Math Coordinator and Admin Assistant, Math Coach, Math Specialist, ECS Coordinator, New Teacher Mentoring	6	Need to add drops	Sperber	

Separate Building			BSSCC		Moving out at end of school year.		BSSCC
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Ridley	2	130	METCO	2	Room/shuffle to discuss with Principal, custodial supervisor moving out, GC also moved out, Stedman Offices near Extended Day open Feb vacation	Clark 301	Clark to Ridley
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Pierce					Still to be determined	Lobby	Loft to Pierce
						MS English	
						MS Social Studies	
						MS English	
						MS Social Studies	
						Learning Center	
						Teacher Workroom	